

ADMINISTRATIVE--INTERNAL USE ONLY

85-0369

28 JAN 1985

MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Logistics

FROM:
Director of SecuritySUBJECT: Reassignment of Federal Protective Service
Office Space

1. Action Requested: This memorandum requests your approval for the office space now occupied by the Federal Protective Service (FPS) to be formally reassigned to the Office of Security for use of the new Security Protective Service (SPS).

2. Background: The Headquarters Security Group (HSG) has begun to assume responsibility for protection of Agency facilities from the General Services Administration (GSA). A total of GSA protective officer positions have been transferred to HSG, which includes supervisory and support positions. All FPS positions at the Headquarters compound will be filled by SPS personnel no later than March 1986. FPS currently occupies rooms 1F 12, GD 60, and GK 55, Headquarters, utilizing the space for administrative and locker areas. An immediate concern is the refurbishment of these areas, which will be initiated with your approval of this reassignment.

3. Recommendation: It is requested that space currently occupied by FPS, namely rooms 1F 12, GD 60, and GK 55, Headquarters, be formally reassigned to the Office of Security for use by the Security Protective Service. We will work out arrangements with FPS on their continuing space requirements within these areas for as long as they remain located at the Headquarters compound.

OS 5 5003

ADMINISTRATIVE--INTERNAL USE ONLY



ADMINISTRATIVE--INTERNAL USE ONLY

SUBJECT: Reassignment of Federal Protective Service
Office Space

CONCUR:

STAT

[Redacted]

29 JAN 1985

for Director of Logistics

Date

APPROVED:

for ~~Mr.~~ James H. McDonald

31 JAN 1985

Deputy Director for Administration

Date

STAT

HSG/PTAS/OS [Redacted] 17 Jan 85)

Distribution:

- Orig - Addressee (To be returned to D/S for Official File)
- 2 - DDA
- 1 - D/Log
- 1 - D/S
- 1 - OS Registry
- 1 - HSG Subject
- 1 - HSG Chrono

ADMINISTRATIVE--INTERNAL USE ONLY